

## WEST CREWKERNE PARISH COUNCIL

Minutes of the Annual Parish Council Meeting held on Tuesday 8<sup>TH</sup> May 2018 at  
Clapton & Wayford Village Hall

### **Members Present**

Mrs Julia Borland  
Mr Don Yeomans  
Mrs Caroline Broom  
Mr Barrie Carter

### **Also present**

Miss Jackie Parsons (Parish Clerk)  
5 Members of the Public

### **1. The election of a Chairman, Vice-Chairman and Joint Burial Committee members.**

Mrs Julia Borland was proposed by Mr D Yeomans and seconded by Mrs C Broom to be re-elected as Chairman.

Mr Don Yeomans was proposed by Mrs J Borland and seconded by Mrs C Broom to be re-elected as Vice-Chairman.

The Burial Board representatives were all willing to stand, which were Mrs J Borland, Mr F Freeman and Mrs C Broom and were elected en-bloc.

### **2. Apologies for Absence**

Apology received from Mr F rank Freeman (West Crewkerne Parish Councillor) Mr

M Wilson, Mrs S Osborne (South Somerset District Councillor) and Mr Mike Best (Somerset County Councillor).

### **3. Public Open Forum - Each member of the public present is entitled to speak once only, in respect of business itemised on the agenda and shall not speak for more than 5 minutes.**

Nobody from the public wish to make any comments or raise any matters not covered on the agenda.

### **4. Declarations of Interest in items on the agenda (Pecuniary or non-statutory Interests).**

Mr D Yeomans , Mrs C Broom, Mr B Carter and Mrs J Borland all declared no interest in any of the items on the agenda.

### **5. To approve the minutes of the Parish Council Meeting held on the 13th March 2018**

The minutes of the meeting had been circulated to the Parish Councillors and members of the public present at the meeting. The minutes were approved at the meeting.

### **6. Matters arising from the minutes not covered elsewhere on the Agenda.**

There were no matters arising from the minutes.

### **7. Planning Matters.**

A): 18/00151/FUL. A H Warren Trust Ltd Coombe Farm Roundham Crewkerne Somerset TA18 8RR.

Internal and External alterations and the change of use of part and existing storage building to form office/workshop/store(Use Class B1 a and c) for Solar South West Ltd.

**Application permitted with conditions.**

B): 18/00595/FUL 19<sup>TH</sup> February 2018 Peckmoor Farm Henley Crewkerne Somerset TA18 8FF.

Use of land for siting of 6 No. Holiday Lodges and formation of foundations for Holiday Lodges and formation of track way and pedestrian accesses.

C): 18/00725/FUL 1<sup>ST</sup> March 2018 Land at Lower Coombe Farm Roundham Crewkerne Somerset TA18 8RL.

Provision of an additional transformer and battery housing installation to an existing ground mounted solar array.

D): 18/00764/LBC 7<sup>th</sup> March 2018 Henley Manor Farmhouse, Henley Cross, West Crewkerne Crewkerne Somerset TA18 8PQ.

The carrying out of internal and external alterations by installing garage doors and sealing off, of the roof void in open carport barn and the installation of new French doors.

E): 18/00782/FUL 8<sup>th</sup> March 2018 Hinton Park Farm Hinton St George Somerset TA17 8TL.

Partial demolition, conversion of existing agricultural buildings with new build elements to a 13bed holiday let with associated pool building.

F): 18/00786/FUL 8<sup>th</sup> March 2018 Hinton Park Farm, Hinton St George Somerset TA17 8TL.

The demolition and erection of a replacement pool building.

G): 18/00925/FUL 19<sup>th</sup> March 2018 Land at Lower Coombe Farm Roundham Crewkerne Somerset TA18 8RL

Proposed extension to existing Caravan storage area.

All the above planning applications were sent out to each Parish Councillor for them to make observations or comments. The Chairman of the Parish Council on behalf of West Crewkerne Parish Council has made observations or comments on all of the above planning applications to South Somerset District Council Planning Department.

**8. Highway Matters**

Footbridge in Clapton - Any more information on what is happening  
No further information received on this matter.

Letter to StreetClean for the road sweeper to visit Woolminstone

The road sweeper has swept all of Woolminstone  
Roundham Small Improvement Scheme.

The scheme is continuing through the various processes. Mr B Carter brought up about the de-regulation zone and feels that it should be 50 feet further away. The Chairman Mrs J Borland stated that there are statutory limits that Mr M Best (Somerset County Councillor) had found out and that was the reason they could not be moved further. Mrs J Borland stated she would pass a copy of the report to all of the Councillors  
Haybales opposite Hewish Church.

The Haybales have disappeared and the wall is under construction, the temporary fence is still there. Mr D Yeomans suggested another letter to Mrs A Taylor asking for a date on which the work is to be completed and to issue a follow up letter after four weeks if no reply received.

Speed Indicators.

The Clerk gave a short resume on the meeting she had attended on Speed Indicator Devices given by Dave Grabham. The Clerk had also written to Somerset County Council stating that West Crewkerne Parish Council would like to be part of the scheme that they propose to run but had received no details of the scheme to date.

Slurry distribution in the area.

There are further reports of slurry being pumped over the hedges of Coombe Farm, on the top road of Coombe Farm which was seen a fortnight ago. Chard Lane to Stakers Cross is covered in Slurry and has destroyed the road. Slurry was being pumped over the hedges on Coombe Farm to Winsham road. The Clerk to send a further letter to the Environment Agency,

9. Reports from Councillors, including District and County Councillors.

**9. Reports from Councillors, including District and County Councillors.**

No Parish Councillors had any reports to present and the District and County Councillors were both unable to make the Meeting.

**10. Finance**

A) To pay:-

£13.50 1. Clerk Salary of £277.03 which includes travelling expenses of

Clerk Salary paid Cheque No.290

2. HMRC - £65.80 Paid Cheque No.289

3. To consider the purchase of a new laptop for the Parish Clerk's use on Parish Council Matters.

The Clerk had looked at a Dell Inspirion which appeared to have ample capacity for the Parish Work and the price was £580 plus the cost of a mouse of £10-£15 and the Microsoft Office package which was £119. The current laptop is very slow at opening programmes.

Mr D Yeomans stated that he would look on the Internet to see if the laptop could be purchased any cheaper.

286 3. Crewkerne Joint Burial Board Precept of £3108.00 Paid Cheque No.

4. Annual Public Liability Insurance

£257.60 Notification received from Zurich Assurance of the premium which is for the year 2018/19. Paid Cheque No.287

5. SALC Annual Subscription

as yet. No notification received from SALC with regard to their subscription

6. Grant to the Village Hall as agreed in the Precept of £800

The Grant to the Village Hall paid Cheque No.288

B) The Clerk proposes to exempt the West Crewkerne Parish from the External

Audit. The approval of the Parish Councillors to take this course of action.

The Clerk explained the proposals and all the Parish Councillors were in favour of the action.

- C) To approve the Annual Governance Statement  
The Annual Governance Statement was approved by the meeting and signed by the Chairman at the meeting.
- D) To approve the Annual Receipts and Payments account for the year ended 31<sup>st</sup> March 2018  
The Annual Receipts and Payments was accepted by the meeting and proposed for adoption by Mrs J Borland and seconded by Mrs C Broom.
- E) To agree the bank reconciliation as at 31<sup>st</sup> March 2018  
The Bank reconciliation at 31<sup>st</sup> March 2018 accepted by the meeting and proposed for adoption by Mrs J Borland and seconded by Mrs C Broom.
- F) To approve the Annual Statement of Accounts to 31<sup>st</sup> March 2018  
The Annual Statement of Accounts approved by the meeting and proposed for adoption by Mrs J Borland and seconded by Mrs C Broom.
- G) The exercise of Public Rights to the financial records of the Parish Council will be available from Monday 2<sup>nd</sup> July 2018 to Friday 10<sup>th</sup> August 2018. This will be displayed on the Parish Council Noticeboard.
- H) To confirm the internal auditor  
Mr M Wilson is willing to stand as Auditor for the next financial year. This appointment was proposed by Mrs J Borland and seconded by Mrs C Broom.  
The Chairman Mrs J Borland wished to thank Mr M Wilson for his work over the past year.

11. Parish Website - Discussion on which provider to use.

May who  
Parish  
The Parish Clerk stated that she was meeting Katie Pritchard on the 22<sup>nd</sup> had set up Crewkerne Town Council's website. Mrs M Wilson also gave the Council the name of the person who had set up the Village Hall website. Mr D Yeomans (Parish Councillor) stated that he would follow up this line of enquiry.

May  
12. The General Data Protection Regulations which come into force on 25<sup>th</sup> 2018.

The Chairman and the Parish Clerk both went to work shops organised by South Somerset District Council. The crux of the workshops was that you had to be very careful with personal data and you had to ask permission to use the information in a public domain.

13. Update on Broadband through Clapton by Gigaclear

The Chairman had received a letter stating that the proposed fibre Broadband for Clapton was currently on hold due to technical difficulties encountered by Gigaclear.

14. Correspondence;

SWP March 2018

Town and Parish Information on SSDC Website

Weekly planning applications - to register for consultation.  
Online review of Local Government Ethical standards.  
Weekly Planning Application -SSDC - Clarification.  
SSDC Open Spaces survey.

All the Parish Councillors confirmed they had received the above memos.

15. To confirm that the next meeting of the West Crewkerne Parish Council will be

held on Tuesday 10<sup>th</sup> July 2018 at Clapton & Wayford Village Hall at 7.00pm.

The date for the next meeting was confirmed as the 10<sup>th</sup> July 2018.

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Chairman

DRAFT